

BY-LAWS OF THE PAUL VI HIGH SCHOOL ALUMNI ASSOCIATION

Article I

Name

1. The name of this organization shall be the Paul VI High School Alumni Association.

Article II

Purpose

1. The Association is organized for the purpose of promoting among its members a continuing interest in and support of the educational program, mission and life of Paul VI High School. Accordingly, the Association will
 - Keep alumni informed of the activities and programs of the School
 - Facilitate the mutual exchange of ideas between the Association and School
 - Promote a strong sense of community among those who have graduated from Paul VI.

Article III

Membership

1. Active (voting) membership shall consist of
 - Holders of diplomas from Paul VI High School
 - Students who pursued courses leading to a diploma but who did not graduate
2. Honorary membership shall consist of selected non-alumni from the following groups
 - Members of the faculty
 - Members of the Board of Trustees
 - Administrators
 - Others who, by virtue of their assistance and support of the School and the Association, are elected to such membership by the Board of Governors.

Article IV

Board of Governors

1. The Alumni Association shall be governed by a Board of Governors which shall consist of twenty-four alumni elected by the Association at its annual meeting. Each member of the Board of Governors shall be elected for a term of three years with the terms so staggered that each year eight new members will be elected by the Association. Vacancies shall be filled by a majority of the remaining members of the Board of Governors for the unexpired portion of any term.
2. The Board of Governors will meet not less than four times each year.
3. The Board of Governors will establish goals in order to carry forth the work of the Association.
4. A quorum of the Board of Governors shall consist of 13 members.

Article V

Executive Secretary

1. The Alumni Director for the school shall be appointed by the President of Paul VI High School and shall be the Executive Secretary of the Association and shall serve, *ex officio*, as a member of the Board of Governors.

Article VI

Officers of the Association

1. The officers of the Association will be President, Vice President, and Secretary.
2. The officers will be elected by the Board of Governors for a term of one year, from July 1 through June 30.
3. The officers must be active (voting) members of the Board of Governors.

Article VII

Duties of Officers

1. The President will preside at all meetings of the Board of Governors and the Alumni Association. He or she will also appoint the committees needed to carry forward the work of the Association.
2. The Vice President will preside in the absence of the President. He or she will also perform such duties as are delegated by the President in order to maintain a strong and effective Alumni Association.
3. The Secretary will take minutes at all Board of Governors meetings and Association meetings. He or she will furnish copies of any minutes in a timely fashion to the Executive Secretary.

Article VIII

Committees

1. There will be five standing committees of the Board of Governors. Non-board members may serve on these committees.
 - Alumni Fund Committee: This committee will be responsible for the organization of the Paul VI alumni so as to obtain annual contributions to the Annual Fund and also to assist Paul VI in such other campaigns for funds as may be necessary from time to time.
 - Student Recruitment Committee: This committee will prepare designated alumni to be able to explain to prospective students and families the benefits of a Paul VI education. The committee will provide such assistance as will be requested by the Paul VI Director of Student Recruitment.
 - Communication Committee: This committee will assist the Executive Secretary in planning and reviewing alumni publications throughout the year, as well as communicating the good news at Paul VI to the print and broadcast media so as to ensure a continuous flow of news and information about the activities of Paul VI High School. Any communication must be coordinated with and cleared through the President of Paul VI High School.
 - Records and Recognition Committee: This committee will assist the Executive Secretary in maintaining accurate and up-to-date records of all alumni and in obtaining information regarding the ongoing achievements of alumni. The committee will recommend annually outstanding alumni to the Board of Governors to receive awards of distinction for service to their Church, to Paul VI High School, to their profession, or to the wider community. The Board of Governors will, in turn, recommend the outstanding alumni to the Board of Trustees. The Records and Recognition Committee will keep a record of outstanding alumni and will seek the advice

and suggestions from members of the Association regarding alumni who should be recognized for their service and accomplishments.

- Reunion Committee: This committee will work with reunion classes to coordinate reunion activities and to plan general activities for all alumni.
2. Additional ad hoc committees shall be established by the President as needed.

Article IX

Meetings

1. The Alumni Association shall meet annually or at the request of a majority of the Board of Governors. At special meetings, only those items specified in the call for the meeting shall be transacted.

Article X

Amendment of By-Laws

1. The By-Laws may be amended by the affirmative vote of two-thirds of the members present at any annual or special meeting of the Association.